

RM7PS1 course syllabus

Title:	Microsoft EPM 2007 Fundamentals for Administrators
Audience:	Program and project managers, planners and schedulers
Level:	Advanced
Duration:	1 day
Prerequisite(s):	<ul style="list-style-type: none">• Project Management in Microsoft Office Project Professional 2007 (desirable) (course RM7P11)• Microsoft EPM 2007 Fundamentals (desirable) (course (RM7PS2))

Summary

The EPM 2007 Fundamentals for Administrator course explains how the Microsoft Enterprise Project Management solution (EPM) is supported on a daily basis.

Delegates will be given an overview of the general architecture and EPM functionality. In particular, delegates will learn about system security concepts, how to enrol new users, how to create Project Center and Data Analysis views as well as working with project workspaces.

This is a course for non IT technical application administrators of the EPM 2007 solution who need to provide application support to ensure smooth day-to-day running of the system.

Course Topics

At the completion of this course, delegates will be able to...

- specify server settings
- configure and manage timesheets and tasks
- manage views
- configure security settings
- add and manage users and groups
- add and manage categories and templates
- manage database objects and backups
- manage enterprise custom fields and lookups
- add and manage resources
- build and configure cubes
- manage queues
- manager operational policies and project workspaces