

PORTFOLIO AND PROJECT MANAGEMENT EDUCATION SERIES

## PfM201 course syllabus

Title:	Project/Programme Portfolio Management
Audience:	Portfolio, programme and project managers
Level:	Basic
Duration:	1 day
Prerequisite(s):	Portfolio Management Overview (course PfM101)

### Summary

This course teaches best practice PfM processes and governance structures and exposes delegates to some of the PfM tools that support the end-to-end process of Project and Programme Portfolio Management.

The entire PfM process is examined, from Ideas Collection; Ranking, Prioritisation, Selection; Business Case Review; Budget Allocation and Resource Management; Risk and Issue Management; In-Flight Project Reporting to Benefits Realisation as applied to Project/Programme Portfolio Management.

The course is interactive, highly practical and uses customer case studies to illustrate key success points and issues. Delegates are encouraged to bring examples of how PjM, PgM and PfM are performed within their organisation. Tuition is provided in workshop style where issues are discussed and solutions provided.

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## Course Topics

At the completion of this course, delegates will be able to...

- understand portfolio management concepts as applied to Projects and Programmes
- identify the component parts of Project Programme Portfolio Management and explain how they fit together in the process
- explain how the activities, governance and processes link each component part together in the end-to-end process of PPPM
- recognise how Portfolio Management disciplines can help multiple levels of management within an organisation to meet their day-to-day portfolio objectives based on a single set of data, a gated process, defined deliverables and a single resource pool
- identify the areas within an organisation where most project and programme management issues arise and some of the best practice techniques used to solve them
- gain a summary understanding of the more widely used groups of tools that are used to support project programme portfolio management