

### **Course 603 - Managing Project Data with Primavera Project Planner® (P3®)**

This one-day hands-on training course will take you beyond the fundamentals of scheduling a project by transferring project data through copy and paste, storing and retrieving fragnets, and using import and export. In addition, global change, and custom data items will be used to modify activity data. Learn to enhance your presentation by including objects and symbols and post this information on your company intranet using the Web Publishing Wizard. You will become proficient at using the power of P3 for maximum control of your projects.

#### **Learning Outcomes:**

- Create a project with advanced P3 functionality
- Construct Global Change formulas

#### **Profession Development and Continuing Education Units:**

- Earns 6.5 PDUs and .65 CEUs
- PMI Program Number - 603PPP

**Prerequisite:** Course 601, Planning and Scheduling with P3

**Course Length:** 1 day

#### **At the completion of this course the student will be able to:**

- Create a project group
- Store and retrieve fragnets
- Copy and paste data between projects
- Alter schedule logic in PERT
- Export/Import data to a spreadsheet and other formats
- Define and assign custom data items
- Modify project data through global change
- Use Primavera Draw
- Attach objects to activities
- Link objects to the layout
- Utilize "Fit to page" printing in PERT
- Display P3 data in Metafile format
- Create Intranet web pages using the Web Publishing Wizard

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**Course Outline:**

**Building a Project**

- Create a project group
- Store and retrieve fragnets
- Copy and paste data between projects
- Export/Import project data

**Customizing Project Data**

- Define and assign custom data items
- Modify project data through global change
- Use string functions to alter activity information
- Assign resources through global change

**Enhancing Layouts for Presentations**

- Format the Activity box ends and relationship lines
- Access Primavera Draw
- Insert a symbol and text in the layout
- Attach objects to activities
- Use the "Best fit" print option
- Display P3 data in Metafile format
- Create HTML files from a layout
- Create Intranet pages using the Web Publishing Wizard

**Case Studies**

- Building a Project
- Adding & Modifying Activity Data
- Creating the Presentation



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